



## NEVADA STATE PUBLIC DEFENDER

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### UNCLASSIFIED JOB ANNOUNCEMENT Start Date – July 1, 2025

## CRIMINAL DEFENSE INVESTIGATOR (U3607) NEVADA STATE PUBLIC DEFENDER

#### **RECRUITMENT OPEN TO:**

This is an open competitive recruitment, open to all qualified applicants. This position is appointed by and serves at the pleasure of the Nevada State Public Defender and Supervising Chief Deputy Public Defender.

#### **AGENCY RESPONSIBILITIES:**

The mission of the Nevada Department of Indigent Defense Services (DIDS) is to assist Nevada counties in developing quality, equitable, and sustainable indigent defense systems that strengthen local communities and meet or exceed the state and federal constitutional guarantees that protect each of us.

#### **APPROXIMATE ANNUAL SALARY:**

Up to \$93,220 plus benefits \* (*Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.*)

#### **BENEFITS:**

The State benefits package includes a retirement system, paid medical, dental, vision, life, and disability insurance, twelve (12) paid holidays, paid annual leave and sick leave. Other employee-paid benefits such as deferred compensation plans are also available.

#### **POSITION DESCRIPTION:**

This position will perform criminal investigations reporting to the Nevada State Public Defender and the Supervisory Chief Deputy Public Defender.

Additionally, will be responsible for:

- Reviewing case files, evidence, transcripts, and other case related materials.
- Assisting attorneys in developing defense strategies.
- Interviewing defendants, witnesses, and other parties as they relate to a case.

- Assessing crime scenes, disputed property, and any other relevant locations.
- Assisting with gathering information and documents relating to discovery.
- Pursuing and investigating leads, locating witnesses, relatives, and other persons as they relate to a criminal case.
- Assisting attorneys and additional office staff in understanding and applying case relevant information.
- Supporting attorneys in court, up to and including testifying.
- Liaises with law enforcement agencies and prosecution.

**SCHEDULE:**

- Incumbent will be required to work up to 80 hours per paid period, flexible hours may be available.

**TO QUALIFY:**

Candidates are desired to have experience in criminal defense law, knowledge of legal management software systems, strong written and verbal communication skills, time management skills, and/or supervisory experience.

**POSITION LOCATION:**

Humboldt County, Nevada

**LETTERS OF INTEREST AND RESUMES WILL BE ACCEPTED UNTIL THE POSITION IS FILLED.**

*(All letters of interest and resumes will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process.)*

**TO APPLY:**

**Please submit a cover letter, detailed resume, writing sample, and three (3) references to: [publicdefenderamin@nspd.nv.gov](mailto:publicdefenderamin@nspd.nv.gov)**

*The State of Nevada is committed to Equal Employment Opportunity/Affirmative Action in recruitment of its employees and does not discriminate on the basis of race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages.*